



COLORADO

Executive Director's Office

Department of Personnel & Administration

1525 Sherman St.
Denver, CO 80203

NOTICE OF PROPOSED RULEMAKING

TO: Secretary of State;
All State Government Departments, Agencies, Institutions and Other Interested Parties

FROM: Kara Veitch, State Personnel Director
Department of Personnel & Administration

DATE: December 30, 2019

SUBJECT: NOTICE OF PUBLIC HEARING TO CONSIDER ADOPTION OF PERMANENT RULES

The State Personnel Director (Executive Director of the Department of Personnel & Administration - DPA) will hold a public hearing on January 31, 2020, to consider adoption of personnel director's administrative procedures for the Division of Human Resources (found at 4 CCR 801-1). The January 31, 2020 public hearing will commence at 1:00 p.m. in Room 104, First Floor, at 1525 Sherman St. All interested persons are urged to attend this public hearing and to submit written comments for consideration concerning the proposed rules.

The Hearing Officer will take comments as follows:

In order to facilitate review of written comments by the Hearing Officer, all interested parties are strongly encouraged to submit their written comments prior to the hearing;

Written comments submitted prior to the hearing must be submitted to Doug Platt at 1525 Sherman St., Denver, CO 80203, or via email at doug.platt@state.co.us on before 5:00 p.m. on January 24, 2020;

All written comments submitted on or before 5:00 p.m. on January 24, 2020, will be posted on the DPA website and linked to the Division of Human Resources website, on or before 5:00 p.m. on January 27, 2020.

Any written comments submitted after 5:00 p.m. on January 24, 2020, must be submitted a) at the rulemaking hearing on January 31, 2020; b) in hard copy format with an original and five (5) copies.

Oral comment may be provided at the hearing as follows:

- Each speaker will be allowed to testify;
- All persons wishing to provide oral comment must sign up to do so at the hearing, noting whom they represent and/or if they are ceding any portion of their time to another speaker;

- Any person signing up to speak may cede any portion or all of their time to another speaker, however, no speaker may be ceded the time of more than two other speakers, and
- At her discretion, the Hearing Officer may limit or extend the time of any speaker.

After taking public comment the Hearing Officer will commence deliberations regarding adoption of the proposed permanent rules.

Reasonable accommodation will be provided upon request for persons with disabilities. If you are a person with a disability who requires an accommodation to participate in this public hearing, please notify Doug Platt at 303-866-6095 or via email at doug.platt@state.co.us by no later than January 24, 2020.

The State Personnel Director will consider changes to Chapters 1, 3, 5, 9, 10, and 11 of the personnel director's administrative procedures for the Division of Human Resources, found at 4 CCR 801-1. The rules are being promulgated primarily to address matters concerning Employment, Payroll Deduction, Compensation, Time Off, Fair Employment Practices, personal Services Agreements, and Supplement State Contribution Program.

The proposed rules, notice of proposed rulemaking and the proposed statement of basis, specific statutory authority and purpose will be available for review by interested persons on or before close of business on December 31, 2019, at the Department's Executive Director's office, 1525 Sherman St., 5th floor, Denver, Colorado 80203, or on the Executive Director's website, "What's New," at <http://www.colorado.gov/dpa>. In addition, they are available for review at the Division of Human Resources offices, 1525 Sherman St., 2nd floor, Denver, Colorado 80203, or on the Division of Human Resources website "What's New" at <https://www.colorado.gov/dhr>. The specific authority of the Executive Director to promulgate these rules is found in the State of Colorado Constitution Article XII, Section 13.



Kara Veitch
State Personnel Director
Department of Personnel & Administration